



Clerk of the Circuit Court and County Comptroller

Sarasota County, FL

Request for Removal of Military Separation Forms from the Official Records (F.S. §119.07)

DISCLAIMER: Please be advised that your request is not retrospective. Copies of the Public Record may have been disseminated prior to your request. It is the responsibility of the Requestor to notify the Office of the Sarasota Clerk and Comptroller of any additional or future documents the requestor desires exempt status.

NOTE / INSTRUCTIONS:

- Failure to provide complete and accurate information may result in an inability to process this request.
- This request requires the Requestor to appear in person, with identification, at the Sarasota Clerk and Comptroller's Public Access Department.

SARASOTA: Sarasota County Historic Courthouse
2000 Main Street
Sarasota, FL 34237
1st Floor, Room 103

VENICE: South County Courthouse
4004 S. Tamiami Trail
Venice, FL 34293

Requestor Contact Information

Printed Name (*print legibly*): _____

Relationship to Veteran: Self Widow(er) Personal Representative Guardian Attorney

Address: _____

Telephone Number: _____ Email address: _____

Military Separation Record Information

As the Requestor, I understand that the removal of this document from the Official Records is permanent and that no further record will exist in the Official Records of Sarasota County.

Name of Veteran: _____

Official Records Instrument Number: _____

Book and Page Number (if applicable): _____

Requestor Signature: _____

Date: _____

FOR OFFICE USE ONLY: Request No. _____ Received by: _____ Date: _____

Documents Prepared by: _____

Media	Distribution: Sent to Date:	Distribution: Sent to Date:	Distribution: Sent to Date:
Case Management			
Official Records			
Paper			
Microforms			
Internet			
Original to Records Manager	Completed:		